



# **NORTHWEST UNIVERSITY, KANO**

## **OFFICE OF THE REGISTRAR**

### **DIRECTORATE OF EXAMINATIONS, ADMISSIONS AND RECORDS**

#### **(DEAR)**

#### **2024/2025 CENTRAL REGISTRATION REQUIREMENTS FOR FRESH STUDENTS**

You are required to come along with the following to "DEAR" for your documentation

1. Jamb Admission Letter
2. Original 'A' level statement of result (s) for DE Candidates
3. Original 'O' level statement of Result(s) for both UTME and DE candidates
4. Transcript of Academic Records for Ordinary Diploma and National Diploma candidates
5. Original Primary School Leaving Certificate or Testimonial
6. Original Birth Certificate or Declaration of Age
7. Original Indigene Identification Certificate/Attestation
8. Duly completed undertaking form
9. Two recent white colored background Passport size Photograph (upload same into the Registration Portal for your I.D Card)
10. Duly completed candidate Screening form (hereby attached)
11. Letter of Reference
12. Medical Certificate
13. Bio-data form
14. Acceptance Confirmation letter

#### **Note**

- i. Ensure to come along with originals and photocopies of all above-listed documents to the screening point.
- ii. The screening exercise will start from Monday 7<sup>th</sup> April 2025 to Saturday 26<sup>th</sup> April 2025.
- iii. Candidates that do not appear for the registration within the dates specified above will be considered NOT interested in the admission.
- iv. Candidates whose Original 'O' Level Certificates are not available at the time of screening, can present original online printout results slip.

**Signed:**

**JAFARU SULE MUHAMMAD**

**Head, DEAR**

**For: Registrar**